

[illegible]

THE UNITED STATES OF AMERICA

[illegible]

THE UNIVERSITY OF CHICAGO

[illegible]

1. **Identify the problem** and the **scope** of the project.
2. **Define the objectives** and the **deliverables** of the project.
3. **Develop a project plan** and a **budget**.
4. **Assign roles and responsibilities** to the team members.
5. **Monitor the progress** and **communicate** with the stakeholders.
6. **Evaluate the results** and **close the project**.